



JOB POSTING

Position:	DZ Truck Driver	Department:	Distribution Center
Location*:	290 Humberline Dr. Etobicoke, ON M9W 5S2	Shifts:	Day & Afternoon
Job Type:	Full-Time	Wage Group:	6
Hourly Rate:	\$22.84/Hr with Increases Up To \$23.98/Hr Based On Performance		
#Positions:	2		

**Location, shift, duties and responsibilities may be amended from time to time in order to support efficient company operations.*

Job Summary

The primary responsibility of the Senior Material Handler-Driver will be to operate the Company vehicle (owned, leased or rented) with a capacity of at least 15,900 BVW to transport and deliver goods or materials in loose or packaged form.

The Senior Material Handler-Driver will act in a shipper capacity when required and will prepare and pack products for shipping as scheduled, efficiently performing their work in accordance with established procedures, following all safety protocols and workplace policies. He/She will also be required to do any and all tasks deemed necessary by his/her supervisor for the safe and efficient operation of the company, including but not limited to operating a variety of hand and power tools; equipment and machinery. Shift work is required.

Key Responsibilities:

- Oversee cargo handling and secure loads, including equipment preparation, application of safe practices, compliance with applicable acts and regulations.
- Perform trip inspection on equipment operated and load, ensuring safety and roadworthiness.
- Maneuver truck into loading or unloading positions, following signals from loading crew as needed; check that vehicle position is correct and any special loading equipment is properly positioned.
- Provide exceptional service to Customers and vendors.
- Load and unload the truck using safe lifting and operating procedures. Check all load-related documentation to ensure that it is complete and accurate.
- Perform periodic inspection before, during and after delivery to ensure that load is properly fastened down and is secure; that material is properly protected from the outdoor elements.
- Deliver products, material and paperwork to our customers in a courteous and timely manner that complies with regulations.
- Record and maintain required documentation including driver logbook, bills of lading, etc. by manual or electronic means.
- Ensure that any debris caused by the loading/unloading of truck is cleaned up.
- Provide feedback to the Supervisor regarding customer, mechanical and/or delivery problems.
- Operate all equipment in a safe and effective manner, change over, preventative maintenance,



start up and shut down procedures. Comply with applicable legislation including safe operation and carriage of goods.

- Check vehicles before driving to ensure that mechanical safety and emergency equipment is in good working order.
- Report vehicle defects, accidents, traffic violations or damage to the vehicle to the Supervisor.
- Maintain trucks overall service and perform requirement inspections.
- As required, provide training to new and/or junior employees with a focus on performing work in a safe, efficient, quality minded manner.
- Maintain good housekeeping practices in work area using the 5s +1 principles.
- Adhere to all Alumicor policies, procedures and work instructions.
- Actively participate and support continuous improvement initiatives.
- Location, shifts, duties and responsibilities may be amended from time to time in order to support efficient company operations.
- May assist in the development of work instructions and practices.

Competencies and Qualifications

- High School Diploma, GED or equivalent.
- Experience in shipping and receiving in a manufacturing or warehouse environment.
- Knowledge of workplace safety and safe lifting and handling procedures.
- Ability to weigh and measure items.
- Working knowledge of safe packing methods.
- Ability to operate required equipment in a safe and responsible manner.
- A Good command of the English language (read, write, speak) with respect to understanding and following all verbal and written instructions.
- Effective verbal and listening communications skills.
- Time management skills.
- Attention to detail and a critical eye for identifying defects.
- Commitment to quality and safety.
- Respect diversity - treat others with respect.
- Well organized, proactive and positive approach in the work place.
- Knowledge of appropriate materials, methods, and the tools required in the performance of work.
- Avoid unnecessary conflict and work harmoniously within in a team environment.
- Ability to work independently under little to no supervision and complete daily activities according to work schedule.
- Ability to lift heavy objects, walk and stand for long periods of time and perform strenuous physical labor.
- Must hold a valid operation certificate in good standing, where operation of equipment requires certification.

****MUST HOLD A VALID PROVINCIAL DZ LICENSE IN GOOD STANDING AND HAVE A SPOTLESS DRIVING RECORD**



Working Conditions

- Requires good manual dexterity.
- Job requires ability to work with a variety of equipment and tools.
- Walk and stand for long periods.
- Able to lift, push, pull or carry objects, of up to 50 lbs for 50 feet, unassisted.
- Use of Personal Protection Equipment will be required (e.g. hard-hat, safety boots, protective eye wear, hearing protection, half mask respirator, etc.).
- A Good command of the English language (read, write, speak) with respect to understanding and following all verbal and written instructions.
- Working near moving mechanical parts and in conditions that include heat and humidity, and exposure to dust.
- Work both indoors and outdoors.
- Overtime as required.

If you MEET the above requirements and are interested in applying for this position, submit your resume to opportunities@alumicor.com. Please specify the title in the subject line.

NO AGENCIES PLEASE

Accessibility: We are committed to providing an inclusive, barrier-free recruitment and selection processes and work environments. If you are contacted for a job opportunity, please advise Human Resources of any accommodations needed to ensure you have access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.