



JOB POSTING

Position: Manager of Operations

Department: Operations

Job Type: Full Time / Permanent

Location: Langley, BC

Founded in 1959, Alumicor Limited is a Canadian based manufacturer of architectural aluminum building products.

What do we do? We provide our customers with a comprehensive product portfolio for the commercial construction industry that includes entrances, framing systems, windows and curtain wall systems. We are a leader in our market. We recognize that our continued success very much depends on the relationships we have established with our customers. These are partnerships built on mutual success that has been growing for more than half a century.

The Manager of Operations is responsible for developing operating procedures and standards and optimizing use of infrastructure to support the growth targeted in the strategic plan.

Responsibilities include, but are not limited to:

- Establish and maintain an operations vision.
- Foster a positive employee relation's climate, which encourages buy-in, teamwork and full participation by employees across the organization.
- Oversee and coordinate operations to efficiently use materials, labour and equipment to meet operation and production targets under Lean Manufacturing principles.
- Develop functional and cross-functional performance to achieve desired productivity and continuous improvement and operational objectives.
- Actively support the company's quality management system, and other programs, such as Lean Manufacturing.
- Interface with key customers and field sales to understand and address customer and product opportunities.
- Prepare and monitor divisional operation and capital budgets.
- Assist in the management of profit and loss (P/L).
- Administer staffing, performance management and training and development activities in accordance with corporate Human Resources policy and procedures.
- Lead and direct employees while contributing to and enforcing safe working practices under the corporate health and safety policy and legislated standards. Ensure that health and safety programs are developed and implemented in a manner that safeguards the protection of staff and promotes prompt responses to health and safety concerns or incidents.
- Build competent, strongly customer focused staff.

Competencies and Qualifications:

- Must be legally eligible to work in Canada.
- A college diploma or university degree in engineering or a related technical discipline.
- Requires a minimum of 8 years of relevant manufacturing operations experience in a leadership role with exposure to materials management, purchasing, quality systems and manufacturing systems.
- Experience with Lean Manufacturing processes.
- Strong numeracy skills are required.
- Must be able to read and correctly interpret operating processes.
- Computer literate, intermediate office suite user.
- Strong leadership skills with the ability to influence mobilize and gain personal commitment and achieve results.
- Must be able to work with management on all levels within the organization.
- Excellent skills in communication (verbal and written), delegation, problem solving, multi-tasking and team building.
- Well organized, proactive and positive approach in the work place.
- Strong capability to create and fulfil vision of future operations.

If you MEET the above requirements and are interested in applying for this position, submit your resume to opportunities@alumicor.com along with your salary expectations. Please specify the title in the subject line.

Accessibility: We are committed to providing an inclusive, barrier-free recruitment and selection processes and work environments. If you are contacted for a job opportunity, please advise Human Resources of any accommodations needed to ensure you have access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.

NO AGENCIES PLEASE